

December 15, 2020

Via Email: msilverman@cityofpascagoula.com

Mr. Michael Silverman, City Manager
City of Pascagoula
603 Watts Avenue
Pascagoula, MS 39567

**RE: Pascagoula Sportsplex, Package 2 – Sitework
Pascagoula, Mississippi**

Dear Mr. Silverman:

Please find enclosed the Certificate of Substantial Completion for work associated with Change Order No. 3 and Change Order No. 4 for the referenced project.

As reflected by the enclosed information, the Contractor, J.E. Talley Construction, Inc. was substantially complete with this portion of the project on October 1, 2020. For scheduling reasons, a walk-through for this work was not performed until November 4, 2020. The punchlist generated for this work was completed in the time from allowed in this certificate.

Please place the certificate on the next available City Council Agenda for review and approval. Should you have any questions or comments, please feel free to contact me at (228) 436-7612 office, (228) 380-1073 cell, or kevin@bmaengineers.com.

Sincerely,



Kevin Mullen, P.E.
Project Engineer

Enclosures

CERTIFICATE OF SUBSTANTIAL COMPLETION

**Pascagoula Sportsplex, Package 2 – Sportsplex
Pascagoula, Mississippi**

DATE OF ISSUANCE: November 5, 2020

OWNER: City of Pascagoula

CONTRACTOR: J.E. Talley Construction, Inc. ENGINEER: Brown, Mitchell & Alexander, Inc.

PROJECT: Pascagoula Sportsplex, Package 2 – Sitework

This Certificate of Substantial Completion applies to all Work under the Contract Documents – **Including areas with the shade and seating added by Change Order No. 3 and items added in Change Order No. 4.**

TO: City of Pascagoula
OWNER

AND TO: J.E. Talley Construction, Inc.
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, AND ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

October 1, 2020

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items on the attached tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above **Date of Issuance.**

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, utilities, insurance, and warranties and guarantees shall be as follows:

RESPONSIBILITIES

OWNER: Owner assumes responsibility for security and maintenance starting October 1, 2020 (Including areas in with the shade and seating added by Change Order No. 3 and items added in Change Order No. 4).

CONTRACTOR: Contractor to complete the attached list of items to be corrected or completed and provide one full year warranty starting October 1, 2020 (Including areas the shade and seating added by Change Order No. 3 and items added in Change Order No. 4).

The following documents are attached to and made a part of this Certificate:

Tentative List of Items to be Corrected or Completed
(See attached Memorandum dated 11/05/20)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on 12/15/2020


Brown, Mitchell & Alexander, Inc.

CONTRACTOR accepts this Certificate of Substantial Completion on 11-05-2020


J.E. Talley Construction, Inc.

OWNER accepts this Certificate of Substantial Completion on _____

City of Pascagoula

MEMORANDUM

To: Joey Talley – J.E. Talley Construction, Inc.
From: Kevin Mullen, P.E.
RE: Pascagoula Sportsplex –Change Order No.4 Punch List
Date: November 10, 2020

A walkthrough of the Work completed as part of Change Order No.3 and Change Order No. 4 was performed on November 04, 2020. The following were in attendance:

Michael Silverman – City of Pascagoula
Stephen Burrow – City of Pascagoula
Mike West –City of Pascagoula
David Bates – City of Pascagoula
Geoff Clemens – Compton Eng.
Kevin Mullen – BMA Eng.
Joey Talley – J.E. Talley Construction
Steve Jordan – Turf Masters
Chris Grace – Pascagoula Rec.
Jay Spradlin – Pascagoula Rec.

Below is a list of items that need to be corrected:

- Install two (2) handicap parking signs and one (1) stop sign in the parking lot.
- Remove zip strips and seal joints in sidewalk from parking lot to entry.
- Further establish grassing around parking lot.
- Clean up concrete debris at entrance to Pharmacy.
- Install double yellow stripe at Market intersection per plan.
- Re-grout around traffic signal base at Market and Convent.
- Install sod around traffic signal.
- Edge sidewalk on west end of north side sidewalk – sod is lapping over walk.
- Remove zip strips and seal joints in the Convent sidewalk.
- Install soft toss net in the batting cage.
- Remove south bound stop sign on 9th Street.
- Seal the front edge of Eastern most row of seats at Championship field.