



2020 'Goula Cruise Vendor Application

OCTOBER 8TH-10TH from 9:00 AM – 5:00 PM

Please arrive by 8:00 AM each day.

Applications and fees are due by September 25, 2020 at 5:00 PM.

Vendor Name:	
Contact Name:	
Street Address:	
City, State & Zip:	
Phone:	
Email:	
Website:	

Type of Vendor: Food Arts & Crafts Other _____

Fee: **\$100** for a 3-day (October 8th, 9th, 10th) 'Goula Cruise Vendor Permit at Beach Park in Pascagoula

Electricity Required? Yes No

If Yes: I understand that there is an additional **\$50.00 fee** for electricity. This \$50 fee covers **one (1) receptacle** for **three (3) days**. Each receptacle (2 outlets per receptacle) is **16 amps** of electricity. If you require more, please note.

_____ initial

Will you be selling Alcohol? Yes No

If Yes: I understand that I am required to complete and submit an **"Application for the Sale, Consumption, or Possession of Alcohol on City Property"** to the City Manager's office at least 30 days in advance of the event in order to obtain a **City of Pascagoula Alcohol Permit**. There is **no fee** for the City of Pascagoula Alcohol Permit. Copies of the sellers permits from the Mississippi Department of Revenue Alcoholic Beverage Control Division must be submitted to the City Manager's office with the "Application for the Sale, Consumption, or Possession of Alcohol on City Property." Links to both the City of Pascagoula's Application for the Sale, Consumption, or Possession of Alcohol on City Property and Mississippi Department of Revenue Alcoholic Beverage Control Division are located on page 2 in Section 5 of the 'Goula Cruise Vendor Rules and Regulations.

_____ initial

Total Fee Due: \$ _____

Please make checks payable to: **Main Street Pascagoula** (Please write "'Goula Cruise Vendor Fee" in the memo line.)

Checks, along with your completed application, should be mailed to:

Main Street Pascagoula, 618 Delmas Avenue, Pascagoula, MS 39567

Please note: The City of Pascagoula is mandated by the State of Mississippi to collect and remit sales tax on all sales made during this event, even if you are already registered with the Mississippi Department of Revenue Tax Commission. Please see item #3 in the 'Goula Cruise Vendor Policy.

I have read and understand the policies and procedures for the 2020 'Goula Cruise. I agree to follow all rules and regulations set for by the 'Goula Cruise Committee and The City of Pascagoula and understand that failure to do so can result in immediate expulsion from the event.

Signature of Applicant

Date



2020 'Goula Cruise Vendor Rules and Regulations

OCTOBER 8-10, 2020 from 9:00 AM – 5:00 PM

Please arrive by 8:00 AM each day.

1. LIABILITY

The City of Pascagoula is not be responsible or liable for any injury or loss that may arise or come to lessee, or his/her employees or goods, for any cause whatsoever.

The City of Pascagoula provides no insurance. Any insurance must be placed and paid for by the Vendor. Vendor relieves the sponsors and the property owners of all responsibility in connection with the safekeeping of property during the event.

Vendors are responsible for proper insurance and protection of their equipment and items. The City is not responsible for damage to equipment, items, or structures due to weather or unrelated incidents. Each vendor is responsible for his/her own booth in case of damage or loss.

Tents must be anchored; there will be inspection for proper anchoring. Vendors will be held liable for any damage caused by their tents or structures.

_____initial

2. FEES

- A. All booths will be a \$100 charge for all three (3) days of 'Goula Cruise. Vendor Booths will be allotted a 10X10 foot space. Food Booth is a maximum 20' long space, including tongue. There will be a \$10.00 charge for each additional foot needed. Booth assignments are at the sole discretion of The City of Pascagoula and are not interchangeable.
- B. Electricity is available for food booths only in specific areas for a one (1) time fee of \$50.00 for the entire three (3) day event. This includes one (1) receptacle (two (2) outlets per receptacle) totaling 16 amps or 120V. Any additional electricity needed must be noted on the vendor application and those vendors requested additional electricity will be charged an additional fee. Note: Electricity is limited and is available to approved applicants on a first come, first serve basis. Specify in application if electricity is needed. Vendors who have been approved for use of City electricity are required to provide all necessary extension cords.
- C. **There will be no refunds once fee is paid; no refunds due to inclement weather.** The event will only be canceled due to *severe* inclement weather.
- D. Vendor Permits will be distributed during set-up and must be displayed during the event.

3. TAXES

The City of Pascagoula is mandated by the State of Mississippi to collect and remit sales tax on all sales made during this event, even if you are already registered with the State Department of Revenue. A City of Pascagoula employee will distribute Sales Tax Envelopes to each vendor during set-up. Vendors are responsible for determining sales tax (7% non-food & 9% food) based on sales and for submitting those taxes to the City of Pascagoula prior to departure each day. Designated employees of The City of Pascagoula will collect the Sales Tax Envelopes before the close of the event each day. Any Vendor not paying taxes will be reported to the Mississippi Department of Revenue Tax Commission. Sales tax checks on non-alcohol sales are to be made payable to the City of Pascagoula. Sales tax checks on alcohol sales are to be made payable to Main Street Pascagoula.

4. SET-UP/BREAK-DOWN

Set-up will begin at 3:00 PM on Wednesday, October 7th. All set up must be completed by 6:00 PM Wednesday, October 7th and vehicles moved to authorized parking areas. NO VEHICLES WILL BE ALLOWED TO REMAIN IN THE PARK.

A limited number of parking spaces will be available near the vendor area. Vendors will be allotted those spaces in the order in which they register. Vendors shall not park in nor block any private driveways.

Vendors must be present during the entire event. Vendors who sell all of their goods must remain with their booths for the duration of the event. Vendors who break down displays or depart before closing time on either day of the event will not be allowed to return the following day or to future events unless proof of an emergency is presented.

Regarding vendor supplies & deliveries: only one vehicle per vendor will be allowed in the vendor area during the event. If a vendor requires a drop-off of items, the vendor must notify Crusin' the Coast staff ahead of the delivery.

No vehicles will be allowed in the park to unload until 5:30 PM on Saturday, October 10th. We must give the public time to leave safely. Vendor spaces should be vacated by 8:00 PM on Saturday, October 10th.

5. CODES

Vendors will follow all federal and state laws as well as all city ordinances.

Vendors may sell food so long as they are self-sufficient, clean up when done, follow all health codes, and obtain any required permits from the City of Pascagoula, Jackson County, and the State of Mississippi. Food vendors must have all their health and food service permits in place and list The City of Pascagoula as an additional insured on required insurance policies.

Vendors that wish to serve alcohol must obtain an **Alcohol Permit** from The City of Pascagoula and possess all necessary permits from the Mississippi Department of Revenue Alcoholic Beverage Control Division (or ABC) to sell alcohol. Please complete and submit an **"Application for the Sale, Consumption, or Possession of Alcohol on City Property"** along with copies of your permits from ABC to the City Manager's office at least 30 days in advance of the event. This application can be obtained by visiting: <https://tinyurl.com/CoPALcohol>. There is **no fee** for the **City of Pascagoula Alcohol Permit**. Alcohol sales will end at 6:30 PM. Alcohol vendors must list The City of Pascagoula as an additional insured on any required insurance policies. If you have questions, or need assistance regarding the permitting process with the Mississippi Department of Revenue Alcoholic Beverage Control Division (ABC), please call the ABC Permit Department (601) 856-1330 or visit <http://www.dor.ms.gov/ABC/Pages/default.aspx>.

Vendors are responsible for providing all booth structures, tables, chairs, and other necessities suitable for outdoor use and constructed to withstand crowds and wind.

Vendors are responsible for ensuring that their tent is properly secured, especially in the case of rain or wind. All tents must be secured by the use of substantial weights.

Vendors are responsible for providing their own lighting should they need it after sundown.

6. CRUISIN' THE COAST LOGO

BE ADVISED: The Cruisin' the Coast name "Cruisin' the Coast", the Cruisin' the Coast logo and T-shirt design are all copyrighted. Cruisin' the Coast reserves the right to approve other apparel vending if ET Motorgear is not present or able to participate. If you are selling merchandise, you must have approval from Cruisin' the Coast in advance of the event.

7. TRASH

Public trash cans will be positioned in the food sales areas and emptied by the City. HOWEVER, vendors must provide their own trash receptacles and bags within their booth. TRASH MUST BE BAGGED AND TIED AND PLACED IN DESIGNATED AREAS. All areas must be kept clean and sanitary. Do not dump any food, water, grease, ashes, etc., in street gutters, storm drains, lots or parking areas. Vendors are required to clean up their own garbage and recyclables at the end of the event. Vendors who do not clean up their booth space may not be allowed into the event next year. The volunteers who are cleaning up the event appreciate your efforts to leave your space as clean as you found it at the beginning of the day!