



City of Pascagoula
BUILDING PERMIT APPLICATION

City of Pascagoula Building Department - PERMIT NO.: _____ Development/Building Permit Information
DATE ISSUED: _____, at 4015 14th St, Pascagoula, Ms. 39567 (228) 938-6620 Please read and fill in all information that is requested. Failure to complete this application may result in a delay in issuing the desired permit.

PLEASE PRINT LEGIBLY

A. CONTRACTOR INFORMATION

CONTRACTOR COMPANY NAME: _____
CONTRACTOR NAME _____ PHONE NO: (____) _____
LICENSE NO: _____ ADDRESS: _____

B. PROPERTY INFORMATION

JOB STREET ADDRESS: _____ LOT(S) _____ BLOCK: _____

JOB PROPERTY TAX NO: _____ SUDIVISION _____

PROPERTY OWNER NAME: _____ PHONE NO: (____) _____

ADDRESS: _____ WORK NO:(____) _____

BUILDING SQ FOOTAGE: _____ LENGTH X WIDTH: _____ HEIGHT: _____

DIMENSIONS OF PARCEL: LENGTH _____ WIDTH _____ PROPOSED USE: _____

OTHER STRUCTURES ON PROPERTY: _____ OFF STREET PARKING: _____

OTHER INFORMATION: _____

C. DESCRIPTION OF WORK

- | | | | |
|--|---|---|--|
| 1. PROPOSED DEVELOPMENT DESCRIPTION | | 2. TYPE OF CONSTRUCTION | |
| <input type="checkbox"/> NEW CONSTRUCTION | <input type="checkbox"/> DEMOLITION | <input type="checkbox"/> SINGLE FAMILY | <input type="checkbox"/> SIGNS |
| <input type="checkbox"/> ADDITION | <input type="checkbox"/> FILL PLACEMENT | <input type="checkbox"/> EDUCATIONAL | <input type="checkbox"/> FENCE |
| <input type="checkbox"/> ACCESSORY BUILDING | <input type="checkbox"/> DREDGING | <input type="checkbox"/> BUSINESS/COMMERCIAL | <input type="checkbox"/> BULKHEAD/PIER |
| <input type="checkbox"/> ALTERATIONS/REPAIRS | <input type="checkbox"/> CLEARING LOT | <input type="checkbox"/> ACCESSORY STRUCTURE | <input type="checkbox"/> OTHER |
| | | <input type="checkbox"/> MULTI FAMILY - No. Units _____ | |

3. DESCRIBE DEVELOPMENT: _____

4. LIMITATIONS: _____

D. FLOOD PLAIN

FLOOD ZONE _____ BFE _____ REQ'D LOWEST FLOOR ELEV. _____ PANEL NO _____

ELEVATION CERTIFICATE REQ'D. _____ YES _____ NO DATE RECEIVED _____

OTHER REQUIREMENTS _____

E. ZONING

ZONING DISTRICT: _____ PROPOSED USE _____ SPECIAL USE _____

OR VARIANCE REQ'D _____ YES _____ NO DATE RECEIVED _____

F. PLAN REVIEW

DATE PLANS SUBMITTED _____ DATE APPROVED _____

ENGINEER NAME: _____

ARCHITECT NAME: _____

STATE OF MS. REG. NO: _____ PHONE NO:(____) _____

Contractor or property owner is responsible for removing all construction debris from the site. No debris is allowed to be placed curb side. Specify the method of debris removal that will be used.

_____ **Dumpster** _____ **Self Disposal ***

* If self-disposal is selected, debris piles must be removed weekly.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable codes, ordinances, and state laws regulating building construction, to grant permission for the City of Pascagoula access to the property during construction; that if zoning or permitting procedures are violated, all work shall be stopped, and structure may be required to be removed; that I am the owner or authorized to act as the owner's agent for the herein described work; and that the total contract or valuation is: \$ _____ DATE: _____ SIGNATURE: _____

APPROVAL DATE: _____ APPROVED BY: _____

OFFICE USE ONLY

ESTIMATED FAIR MARKET VALUE \$ _____ BUILDING IMPROVEMENT RECORD ON FILE _____ YES _____ NO ELEVATION CERTIFICATE TYPE _____ CONSTRUCTION DRAWINGS _____ FINISHED CONSTRUCTION FLOOD PROTECTION METHOD _____ ELEVATION _____ FLOODPROOFING _____ DEMOLITION DRAINAGE PLAN REQ'D _____ YES _____ NO

Development Permit Requirements

A development permit can not be issued until the following information is provided and all applicable items listed below have been provided.

- Properly completed application
- Plot plan indicating location of all existing buildings on the property and proposed location of the development for which the permit is applied for with setbacks indicated on the drawing.
- Construction plans sufficient to describe in detail the proposed development.
- Floor plan indicating the building size, location of all windows and doors, electrical fixtures and outlets, plumbing fixtures and dimensions sufficient to determine the size of the structure.
- Exterior elevations of the building sufficient to indicate the design of the roof and exterior of the structure.
- Complete plans designed and stamped by a Mississippi licensed architect or engineer required for the following
 - All group A,E, and I occupancies as determined by the International Building Code
 - Structures over two stories in height
 - Any structure exceeding 5000 square feet in floor area (except one and two family dwellings)
 - Prefabricated metal buildings

Additional required documents or information if development is located in a Special Flood Hazard Area (Flood Zones A, AE, AH, AO, AR, A-I thru A-30 and V, VE, or V-I thru V-30 as indicated on the Flood Insurance Rate Maps)

- Elevation certificate, based on construction drawings, certified by a registered land surveyor or professional engineer, that the lowest floor of the structure will be constructed to not less than one foot above the Base Flood Elevation, must be submitted prior to the issuance of a Development Permit.
- Elevation certificate, under construction, certified by a registered land surveyor or professional engineer, that the lowest floor of the structure has been constructed to not less than one foot above the Base Flood Elevation, must be submitted at the time of completion of the lowest floor, prior to any further vertical construction.
- Elevation certificate, based on finished construction, certified by a registered land surveyor or professional engineer, that the lowest floor of the structure has been constructed to not less than one foot above the Base Flood Elevation, must be submitted when construction of the building is completed and prior to final inspection or release of electrical power.
- Substantial Damage/Improvement record and affidavit is required to be submitted prior to the issuance of a Development Permit
- A flood proofing certificate, certified by a professional engineer or architect must be submitted at the time of completion of the lowest floor, prior to any further construction.
- For V -Zones only. A breakaway wall certification certified by a registered professional engineer or architect and submitted within 7 days of completion of the breakaway walls.
- For V-Zones only. A certification on the superstructure and substructure design, completed by a professional engineer or architect must be submitted with this permit application.
- A Non conversion agreement must be completed and recorded with the Jackson County Chancery Clerk's land records office as a covenant and deed restriction which shall be binding on the Owner and future owners before a Development Permit is issued.
- The proposed development is located in or adjacent to a stream with or without a designated floodway and a no-rise certification completed by a registered professional engineer must be submitted prior to the issuance of a permit or the start of construction.
- The proposed development includes an alteration of a watercourse and a letter of map revision issued by the Federal Emergency Management Agency (FEMA) is required. This documentation must be submitted to the Building Official for approval prior to issuance of a permit.
- A permit from the Department of Marine Resources is required prior to issuance of a City Of Pascagoula Development permit.