

**RECESSED REGULAR MEETING OF THE CITY COUNCIL  
THURSDAY, FEBRUARY 3, 2011, AT 6:00 P. M.  
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Thursday, February 3, 2011, at 6:00 p.m. Mayor Maxwell called the meeting to order with the following officials present:

Mayor Robert H. Maxwell  
Councilman Frank Corder  
Councilman Jim Milstead  
Councilman Robert Stallworth, Sr.  
Councilman Harold Tillman, Jr.  
Councilman George L. Wolverton, Sr.

Acting City Manager/City Attorney Eddie Williams  
Asst. City Clerk Brenda Reed

Councilman Joe Abston was absent.  
City Clerk/Comptroller Robert J. Parker was absent.

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Mayor Maxwell welcomed everyone to the meeting. Councilman Corder then gave the invocation and the pledge of allegiance was recited before the commencing of business.

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Individual interviews were held at this time for five applicants interested in serving on the Pascagoula School Board. The applicants were Jennifer Colmer, Eric Hartman, Freddy L. Jackson, Bette-Jean "B-J" Jones, and Alan Wiley. The sixth applicant, Sandra Kay Morgan, was interviewed at the Council meeting held on Tuesday, February 1, 2011, since she was unable to attend the meeting tonight. The Council expressed appreciation to all applicants for their interest.

At the conclusion of the interviews and after discussion, Councilman Corder made a motion to appoint Jennifer Colmer to serve on the Pascagoula School Board which term will be effective Saturday, March 5, 2011. The motion was seconded by Councilman Tillman and received the following vote: Mayor Maxwell "AYE". Councilmen Abston "ABSENT", Corder "AYE", Milstead "AYE", Stallworth "ABSTAINED", Tillman "AYE", and Wolverton "AYE". (Approved 2-3-11)

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Councilman Corder then made a motion to recognize Freddy Jackson for his years of service at a Council meeting in the near future for his years of service and dedication on the Pascagoula School Board. The motion was seconded by Mayor Maxwell and received the following vote: Mayor Maxwell "AYE". Councilmen Abston "ABSENT", Corder "AYE",

Milstead "AYE", Stallworth "AYE", Tillman "AYE", and Wolverton "AYE".  
(Approved 2-1-11)

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The next item to be considered was an offer letter to Joseph R. Huffman for the City Manager position as presented by Eddie Williams, City Attorney. Mr. Williams advised negotiations were held with Mr. Huffman and some revisions were necessary. The Council had been notified about the revisions earlier this week. The revised offer letter is spread on the minutes as follows:

February 2, 2011

Mr. Joseph R. Huffman  
107 Twin Oaks Pl.  
Goldsboro, NC 27530

Re: Offer Letter – City Manager

Dear Mr. Huffman:

It was a pleasure having you visit our City recently, and meeting with you to discuss the City Manager position. On behalf of the City Council, I am now extending to you a formal offer of employment as the City Manager of the City of Pascagoula.

This offer of employment includes the following:

- Base salary: starting salary of \$114,979.51 annually for the first six months; changing to \$118,141.44 annually after six months of employment.
- New automobile, replaceable approximately every three years, with the City providing associated maintenance, gasoline, tag, and insurance coverage
- City payment of the employer's 12.00% contribution on your behalf to the Mississippi Public Employees Retirement System (increases to 12.93% on July 1, 2011)
- Three weeks' vacation available from the beginning date of your employment
- Twelve days sick leave available from the beginning date of your employment
- 100% fully paid employee health insurance; dependent coverage available
- \$10,000 employer paid term life insurance
- Optional/voluntary additional life insurance
- Optional/voluntary dental insurance for yourself and your dependents
- Optional/voluntary short-term disability insurance
- Optional/voluntary cancer policy
- Minimum of ten paid holidays per year

The Council and I hope that you will look favorably upon this offer and give it your serious consideration. The City of Pascagoula offers many opportunities and challenges.

The Council and I feel you will be a tremendous asset to this community and help steer it toward a new level of prosperity.

We look forward to hearing from you regarding your decision. If you accept this offer, please indicate your acceptance by signing the space below and returning it to the City Attorney, Eddie Williams, for further processing. A duplicate original in is enclosed herewith for your files.

Sincerely,

Robbie H. Maxwell  
Mayor

Accepted.

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Joseph R. Huffman

Councilman Wolverton made a motion to approve the offer letter to Joseph R. Huffman as presented above and authorize the Mayor to execute the letter. The motion was seconded by Councilman Corder and received the following vote: Mayor Maxwell "AYE". Councilmen Abston "ABSENT", Corder "AYE", Milstead "AYE", Stallworth "AYE", Tillman "AYE", and Wolverton "AYE". (Approved 2-1-11)

(A copy of the related document is filed in the minute file of this meeting and incorporated herein by reference.)

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Councilman Corder made a motion to recess until Tuesday, February 15, 2011, at 6:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Wolverton and received the following vote: Mayor Maxwell "AYE". Councilmen Abston "ABSESNT", Corder "AYE", Milstead "AYE", Stallworth "AYE", Tillman "AYE", and Wolverton "AYE".

The meeting ended at 8:45 p.m.

**APPROVED:**

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Robert H. Maxwell, Mayor

**ATTEST:**

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Brenda J. Reed, Asst. City Clerk