

TASK ORDER No. 032
CITY OF PASCAGOULA GENERAL SERVICES CONTRACT

PROJECT NAME: Hilltop Street Drainage Improvements

Owner to identify desired services:

- | | | |
|---|---|---|
| <input type="checkbox"/> Concept Plan | <input type="checkbox"/> Conceptual Opinion of Cost | <input type="checkbox"/> Phase I ESA |
| <input type="checkbox"/> Phase II ESA | <input type="checkbox"/> Phase III ESA | <input type="checkbox"/> Wetlands Delineation |
| <input type="checkbox"/> Wetlands Permitting | <input type="checkbox"/> Cultural Resource Survey | <input checked="" type="checkbox"/> SWPPP Preparation |
| <input checked="" type="checkbox"/> Topographic Survey | <input checked="" type="checkbox"/> Boundary Survey | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Elevation Certificate | <input checked="" type="checkbox"/> Easement/ROW Exhibits |
| <input checked="" type="checkbox"/> Civil Design | <input type="checkbox"/> Structural Design | <input type="checkbox"/> Electrical Design |
| <input type="checkbox"/> Mechanical Design | <input type="checkbox"/> Architectural Design | <input type="checkbox"/> Landscape Architecture |
| <input checked="" type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote | <input type="checkbox"/> Design Documents only |
| <input type="checkbox"/> Bid Administration | <input checked="" type="checkbox"/> Construction Admin. | <input checked="" type="checkbox"/> RPR Services |
| <input type="checkbox"/> Record Drawings | <input type="checkbox"/> O&M Manuals | <input type="checkbox"/> Warranty Inspection |
| <input type="checkbox"/> Study / Report | <input type="checkbox"/> Grant Application Preparation | <input type="checkbox"/> Other (described below) |

Owner's General Description of Project: Provide complete design documents, construction observation, and construction administration services to install drainage improvements to serve the Hilltop Street area. The project is to be funded using Infrastructure bonds funding.

DETAILED SCOPE OF WORK, SCHEDULE AND COST:

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work:

1. CE shall provide survey services to conduct a topographical and boundary survey of the Hilltop Street area for use in design. CE shall prepare necessary easement plats and monument the easements upon execution of easement documents. This shall include preparing the easement description in Word format for the City of Pascagoula's use in preparing easement documents for execution by property owners.
2. CE shall prepare a SWPPP in accordance with local codes for the proposed drainage improvements.
3. CE shall provide design services to prepare contract documents to receive one-time bids for construction of the proposed drainage improvements.
4. CE shall provide services during construction to include bid administration, construction administration, and construction observation for the proposed drainage improvements.

Timeline and Milestones: CE will begin work within 30 days of receipt of an executed Task Order. CE will complete the proposed design documents within 360 calendar days thereafter.

Cost and Method of Compensation (Lump Sum or Hourly Rates):

1. CE shall provide the survey services as described in Item 1 above on a time and material basis, not-to-exceed \$25,000.00, based on CE's hourly rates as outlined in the General Services Agreement. Necessary easement plats shall be provided for a lump sum fee of \$2,500.00 each.
2. CE shall provide the environmental services as described in Item 2 above for a lump sum fee of \$2,500.00.
3. CE shall provide the design services as described in Item 3 above for a fee based on a percentage of the construction cost of 7.5%. The estimated fee is \$112,500.00 based on an estimated cost of construction of \$1,500,000.00. The actual fee shall be adjusted based on the actual bid price for the proposed drainage improvements at the time of the bid with a written amendment to this agreement.
4. CE shall provide services during construction as described in Item 4 above on a time and material basis, not-to-exceed \$150,000.00, based on CE's hourly rates as outlined in the General Services Agreement. The services during construction shall be based on a 360 calendar day construction contract. The actual fee shall be adjusted based on the actual length of the calendar day contract for the proposed drainage improvements at the time of the bid with a written amendment to this agreement.

JMD By initialing here, the Consultant agrees that the above-described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above-described work will be completed in accordance with the provisions of the General Services Consulting Contract dated December 18, 2018.

CITY OF PASCAGOULA:

BY: _____

DATE: _____

CONSULTANT:

BY: JMD _____

DATE: 6/29/2022 _____