



October 21, 2022

Honorable Jay Willis, Mayor  
City of Pascagoula  
P. O. Drawer 908  
Pascagoula, Mississippi 39568

**Re: Ingalls Avenue Roadway Improvements Project request to transfer funds within Task Order 1F**

Dear Mayor Willis:

We respectfully request the City approve a shift in funds between one line item and another within Task Order 1F for engineering services for the referenced project. We request that \$2,925 be shifted from cost item 5, Environmental Services, to cost item 4, Environmental Field Screening.

This would increase the amount of cost item 4 to \$5,850 and reduce cost item 5 to \$28,575. While the amounts for different cost items will change, the total amount for Task Order 1F will not change.

Cost item 4 was set at a daily rate, rather than a lump sum amount, as there was the possibility that more field screenings may be required than originally estimated. As was suspected, more field screenings were determined to be needed, especially as the Contractor had to dig deeper than originally planned to route new utilities under old utilities.

At this point we don't anticipate any further field screenings will be necessary and thus we don't anticipate any Environmental Services will be required. We do caution the City that it remains a possibility as underground conditions can't be fully known until completely exposed during the course of construction.

Should you have any questions please do not hesitate to contact us. We appreciate the opportunity to be of assistance to the City of Pascagoula with this project.

Sincerely Yours,

Jim MacLellan, P.E., Senior Project Engineer  
Overstreet and Associates, PLLC